

Optimal Risk Training

Conflict of Interest Policy

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Document owner:	Managing Director
Approved by:	Center Manager
Confidentiality level:	Uncontrolled – may be disclosed externally, in full

Change history

Date	Version	Created by	Description of change
Jan 25	4.0	Compliance Lead	Rewrite and Renewal of ORT QMS

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1. Scope

This policy applies to Optimal Risk Training and in particular, any directors, staff, contractors or volunteers involved in the delivery or administration of training to learners.

The policy also applies in part to learners undergoing training delivered by Optimal Risk Training.

2. Conflict of Interest (COI)

A scenario in which an individual's personal, financial, or other interests could improperly influence or may risk appearing to improperly influence their professional judgment and actions.

Examples include, but are not limited to:

- a director or staff member who also owns or is employed by an alternative training provider.
- a learner, who is associated with a director or staff member outside of the learning environment.
- an assessor/IQA who holds a vested interest in the success or failure of a learner

3. Conflict of Interest (COI) Policy

The relationship of the Optimal Risk Training and our Partners, Directors, Staff or Learners is based on trust and transparency. It is an expectation and requirement that any person with a confirmed or potential conflict of interest will inform us, so that any appropriate corrective, mitigating or controlling measures can be taken.

Optimal Risk Training follow a consistent process and maintain records relating to any reported COIs.

3.1. Directors and Staff

In general, Directors and Staff should refrain from allowing their personal and/or financial activities from coming into opposition with the interests and integrity of the company and thus placing it at a disadvantage.

Deliberate and or concealed breaches of our COI Policy may be regarded as misconduct and could lead to disciplinary proceedings, including dismissal without notice.

3.2. Learners

Learners enrolled on a current or future course, that hold or form an association with a director or staff member of Optimal Risk outside of the learning environment, must bring this to the attention of the Assessor or Center Manager so that the formal process can be followed.

This does not extend to learners that have already completed a course that has been finalised.

Deliberate and or concealed breaches of our COI Policy by learners may be regarded as unacceptable behaviour and could lead to a denial of service.